

"SAVE ELECTRICITY FOR THE NATION"

PASCHIM GUJARAT VIJ COMPANY LTD

Registered & Corporate Office

Nana Mava Main Road, Laxminagar, Rajkot - 360 004 CIN U40102GJ2003SGC042908

PHONE: -2380425, 2380427,

: -2380428

REF. NO. PGVCL/Comm/ 2607

To,

FAX

The Superintending Engineer (O&M)

PGVCL, Circle Office,

Rajkot Rural / Rajkot City/ Jamnagar/ Junagadh/ Porbandar/ Anjar

Bhuj/Morbi / Botad/ Bhavnagar/ Amreli/ Surendranagar

Sub: Guideline for obtaining documents to register LT & HT Industrial connections for processing applications for new connection under

"Ease of Doing Business".

Ref: GUVNL/Tech/EoD BUSI/114 dtd.21.01.2016

In pursuance to the approval of competent authority, following documents are to be obtained to register new HT, LT Industrial connections to ease the process and for uniformity in accepting the documents across the Company.

The list of documents required along with duly filled up prescribed application form in all respect are as under:

1 Identity Proof of applicant

1(a):- For identity proof in case of Proprietor(Individual/HUF):-

Any one of following valid documents

(i)PAN Card (ii) Driving License (iii) Passport (iv) Electral Identity card (v)Adhar Card (vi) Photo Identity Card issued by any Government Agency

1(b):- For Identity proof (with authorization) in case of Firm (Partnership/Limited Liability Partnership):-

- (i) PAN Card
- (ii) List of Partners as per Registrar of Firm
- (iii) Power of Attorney to sign/execute papers/agreement along with ... his attested specimen signature.

1(C):- For Identity proof(with authorization) in case of Company:-

- (i) PAN Card
- (ii) List of Directors
- (iii) Board Resolution for Signatory
- (iv) Certificate of Incorporation from Registrar of Companies.

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- 1(d):- For Identity proof(with authorization) in case of Trust:-
 - (i) PAN Card
 - (ii) Trust Registration Certificate issued by Charity Commissioner.
- 1(e):- For Identity proof(with authorization) in case of Co-Operative Society:-
 - (i) PAN Card
 - (ii) Registration Certificate issued by registrar of Society.
 - (iii) List of members of Society.
 - (iv) Resolution regarding assigning authorized signatory.
- 2.Proof of Ownership/Occupancy of the premises as per Layout Plan.
 - 2(a)(1)Approved Layout Plan
 - **2(b)**(1) Copy of Registered Sale Deed / lease Deed (Min. for 3 years) or Allotment / possession letter of GIDC/Competent Govt.authority.
 - (2) Hakk Pattrak-6 /Gamna Namuna no.2(not older than six months)
 - (3) If the applicant is tenant then owner's NOC.
- **3.** GPCB consent to Establishment (CTE) whenever applicable or undertaking For submission of the same before release of connection with copy of application to GPCB.

Survey No./Plot No. mentioned in application form and mentioned in the Lay out plan shall be considered for Power Boundary.

You are requested to implement above guidelines scrupulously.

Additional Chief Engineer (R&C)
PGVCL, Corporate Office,
Rajkot

Copy FWCs to:

The CE (Tech/Project/Material), PGVCL, Corporate Office, Rajkot

The GM (F&A), PGVCL, Corporate Office, Rajkot The CE, PGVCL, Zonal Office, Bhavnagar

The Company Secretary, PGVCL, Corporate Office, Rajkot

Copy to:

All FF concerned