

Annexure A – I

(FORM OF REQUISITION FOR L.V SUPPLY OR ADDITIONAL L.V SUPPLY OF ELECTRICAL ENERGY)

Type of premises <input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Institution <input type="checkbox"/> Others <input type="checkbox"/> Agricultural

To, _____ Application
No:

The... _____
Date:

(Note: Applicant is requested to fill his / her name with all the details clearly and to sign)

I/We hereby require you to supply electrical energy for the premise owned/occupied by me/us. Details supported by necessary evidences are furnished hereunder.

Details of Applicants: Full Name of
Applicants:

(Begin with surname)

Legal Status of the Applicant:

Apartment:	Flat No:	Floor No:
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Society:	Plot No:	Sub Plot No:
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Street:	Mahollo:	House No:
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Others:

Res. Survey No/Village:	City Survey No:	Ward No:
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T.P. Scheme No:	Final Plot No:	City:
		Pin Code No:

Name of the occupier of the land/premises (evidence to be attached)				
Transfer of Connection		Yes/No		
	Name of Original Consumer (if yes)			
Purpose of the Industry:				
Details of Load(kilowatts)		This requisition is for the following purpose:		
	Existing Sanctioned Load	New/Additional Demand	New Connection	
			Extension in Existing Installation	
			Reduction in Existing Installation	
			Reconnection	

Light, Fan & other appliances			Consumer Service No: (copy of bill to be attached)	
Motive Power			Name of the Consumer	
Total				
Present Postal Address of the applicant:				
Telephone No (Res) :			Office / Factory :	
Near by consumer No:			Fax No:	

Details of the premises		Name Change (Necessary evidences to be attached)			
	Individual	Existing Consumer's Service No:			
	Industrial Complex				
	Residential Complex	Existing Consumer's Name:			
	Residential & Commercial Complex				
	Others				
Licensed Electrical Contractor.		License Number		Telephone No:	

Details of Licensed Electrical Contractor shall be furnished alongwith the application form. However, in absence of the same, the Applicant may furnish the details subsequently on request of Distribution Licensee

DECLARATION

I/We hereby declare that I/We desire to have and agree with Distribution Licensee to take a supply of energy for the above mentioned purposes for period of not less than two years from the date of commencement of the electrical energy and to be bound by the Distribution Licensee’s appropriate tariff’s, and charges and conditions of supply applicable to me/us as in force from time to time.

Applicant’s Signature:		
Name & signature of witness:		
<p>In case of thumb impression, Signature & name of witness is necessary</p> <p>In case of Firm/Association Power of attorney Holder signature must be supported by official seal</p>		

Note:

1. It is requested to fill complete and correct information in relevant columns. Applicant will be held responsible for filling incomplete or incorrect information.
2. While submitting test report complete details regarding load and machineries should be mentioned in it, e.g. Name of the Manufacturer of Motor, Kilowatt/Horse power, Ampere, Voltage and purpose of the Motor.
3. In case of application for transfer of name, the Applicant shall comply with the relevant regulations.

4. In the case of application for transfer of name, the lieu of deceased person is required to submit the Death Certificate as well as the succession certificate.
5. As regards to the ownership of the land, copy of the extract of relevant revenue records or property card along with tax bill also required to be submitted.
6. In case the applicant is a partnership firm, necessary partnership deed and registration certificate thereof are required to be submitted.
7. If the occupier is unable to obtain 'no objection certificate' from the owner of the premises, he may visit company's officer personally.
8. In order to obtain necessary statistical data and to provide better service to the consumer the applicant is requested to furnish the required detail properly in this requisition form.