



PASCHIM GUJARAT VIJ COMPANY LIMITED

REGD. & CORPORATE OFFICE:- "PASCHIM GUJARAT VIJ SEVA SADAN"

OFF NANA MAVA MAIN ROAD, LAXMINAGAR, RAJKOT-360004

CIN U40102GJ2003SGC042908

Telephone Nos:-0281-2380425/427/2360182

Fax No:-0281-2368175

Website:-www.pgvcl.com

E-mail:-proc.pg@gebmail.com

TENDER NO. PGMVCL/RJT/PROC/LT Bill Form (Double Copy)/776

SPECIFICATION FOR L.T. BILL FORM

1	<p>Pre-printed continuous computer stationery for billing of L.T. Consumers of the PGMVCL should be from 60 GSM Top quality, fluff free, smooth finish, white paper of 'A' Grade paper mill.</p> <p>Size: i) 15 "x 12 "(37.5 Cms x 30 Cms) Two part Double Copy (i.e. with carbon & duplicate copy).</p>
2	<p>Sample:</p> <p>Bidder should submit the pre-printed sample as per present bill form of PGMVCL with their offer and prototype sample of PGMVCL bill form (Subject to slight alteration/modification as per GUVNL's directives which will be intimated whenever required) as same is put up in web site. They should also write the name of paper mill and grade of paper. Offer without samples as mentioned above is liable to be rejected.</p>
3	<p>Format:</p> <p>1st Part: Front side shall be printed in clearly legible sharp letters in light blue colour and red colour ink, with serial running number as shown in specimen.(Specimen of LT Bill form to be printed may be Physically collected from Chief Engineer(Mat), PGMVCL, Reg & Corporate office, Nana mava main road Laxminagar, Rajkot, as same is not put up in web site. Back side two colour printing i.e. light blue and red. Bidders should quote rates for multi colour printing.</p> <p>2nd part:Front side entire printing in light blue colour ink with running Sr. No. PGMVCL logo of 3" X 3" (approx) on backside in very faint blue ink.</p>
4	<p>Art Work:</p> <p>Art work is to be prepared by supplier on the basis of the specimen. Specimen is for the purpose of lay out only. Exact size of letter etc. has to be decided in consultation with the IT Section/Dy. CAO/GM (F&A), PGMVCL, Rajkot, who will approve the same.</p>

Signature of Tenderer:		Company's Round Seal:
Date:	Place:	



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5	Perforation: 1st Part: Horizontal perforation about 1" from the top and vertical perforation in the center, as shown in the specimen. 2nd part: Only vertical perforation at the center.
6	Carbon Quality: Carbon paper used should not be more than 20 GSM tissue paper and sufficiently inked or clear and legible impression on send copy on computer printer. Notwithstanding the performance of carbon of the test lot, the supplier has to guarantee for clear and eligible/Visible impression on computer printer for twelve months from the date of supply of materials, failing which the supplier shall have to replace the same, free of cost within reasonable time limit.
7	Sprocket Holes: Sp[rocket holes and paper lock should be such that it smoothly runs on line printer and dot matrix printer, failing which stationery will be rejected. The continuous length of stationery should not be less than 500 forms. Any piece of lesser length is liable to be rejected at the time of printing. No payment shall be made for the rejected stationery for any reason.
8	Packing: The packing should be in lot of 1000 forms. It should be first packed in polythene beg in multiple of 500 forms i.e. two polythene bag should be used for 1000 forms and then in the card board box of appropriate size. The box should also be packed properly to avoid damage during transit. PGVCL will refuse to take delivery of torned, opened or damaged boxes.
9	D.I. No. & Date on LT Bill forms: Party has to print dispatched Instruction No. & Date on each and every packing box as well as on outside Border Area of LT Bill Form, with consultation of IT Section/Dy. CAO/GM (F&A), PGVCL, Rajkot.
10	Purchase Proof of Raw Material: Party has to provide proof of purchase of Raw Materials as when as material is purchased for PGVCL.

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Date:	Place:	



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11	Replacement: If due to any reason, material is rejected, replacement is to be made within 7 days time from the date of receipt of letter/intimation otherwise penalty clause will be applied.
12	Important: All the Matters for printing on both side of LT Bill form will be given by PGVCL.
13	Delivery Period: Successful tenderer have to submit art work for approval within 8 (Eight) days after receipt of order. Successful tenderer have to submit test lot of 50 Forms to Revenue and IT Section of PGVCL, Rajkot within 8 days from the date of approval of art work. Approval of art work & test lot of 50 Forms will be completed within commencement Period (i.e. within one month from the date of receipt of Order). The delivery period of the ordered material against this tender shall be Seven months on Equal monthly basis after a commencement period of 30 days from the date of receipt of LOA and as per the last para of clause no.25 "DELIVERY SCHEDULE OF PGVCL" of tendered commercial terms and conditions. Photo copy of bills for purchase of raw material is to be provided by supplier, as and when raw material is purchase for PGVCL during order period.
	NOTE: Tolerance in GSM of carbon paper and computer paper shall be as per IS No.9055:1979 and IS No.12766:1997 (and its latest amendments, if any) respectively.

Signature of Tenderer:		Company's Round Seal:
Date:	Place:	