



PASCHIM GUJARAT VIJ COMPANY LIMITED

REGD. & CORPORATE OFFICE:- "PASCHIM GUJARAT VIJ SEVA SADAN"
OFF NANA MAVA MAIN ROAD, LAXMINAGAR, RAJKOT-360004
CIN U40102GJ2003SGC042908

Telephone Nos:-0281-2380425/427/2360182

Fax No:-0281-2368175

Website:-www.pgvcl.com

E-mail:-proc.pg@gebmail.com

Specifications of Single Money Receipt

Preprinted continuous Computer Stationery for Single Money Receipts should be of Sirpur / CPM / West Coast/BILT/TNPL/JK mill make of 80 ± 5% GSM Top Quality, fluff free, smooth finish, White Paper.

- 1) **Size: 6" x 12" (15cm x 30 cm) Single Part**
- 2) **Sample: - Sample should be given in separate cover mentioning "Sample Cover" With Technical Bid.**

Bidder should invariably attach one set of blank form of single Part stationary for Single Money Receipt as a sample. They should also write the name of Paper mill on blank Sample. Proposal without samples as mentioned above is liable to be rejected.

Tender without sample is liable to be rejected.

If sample found damaged / broken/ without name of paper mill at the time of inspection, offer of the same bidder will not be considered for further evaluation and no any further communication in the matter will be entertained.

- 3) **Numbering:**

Box No: The series of Box no. is made up of 6 digits. First 2 digits are alphabetical which is remain same for every 99 box and remaining 4 digits are of serially numbered from 0001 to 2500. The series of alphabetic is change for every 100 Box.

Receipt No: The Receipt no. is made up of 8 digits. 1st 2 digit is of alphabetical and remaining 6 digits are of serially numbered.

However exact numbering system is given by this office after finalization of order.

- 4) **Format:**

1st Part: Front side shall be printed in clearly legible sharp letters in light blue colour and red colour ink, with serial running number as shown in specimen.

- 5) **Art Work:**

Art work is to be prepared by supplier on the basis of the specimen. Specimen is for the purpose of lay out only. Exact size of letter etc. has to be decided in consultation with the IT Section / COA / CFM (F&A), PGVCL, Rajkot, who will approve the same.

Signature of Tenderer:		Company's Round Seal:
Date:	Place:	

6) Perforation:

3 Horizontal Perforations only on 1st copy for 4 Money Receipt as per Specimen.

7) Sprocket Holes:

Sprocket holes and Paper Lock should be such that it smoothly runs on Line Printer and Dot matrix Printer failing which stationary will be rejected. The Continuous length of stationery should not be less than 300 Forms. Any piece of lesser length is liable to be rejected at the time of printing. No payment shall be made for the rejected stationary for any reason.

8) Packing:

The numbering on the box is as per specification no.3. The Packing should be in lot of 2500 forms it should be first packed in polythene bag and then in the Cardboard box of appropriate size. The box should be bound by strong plastic strips to avoid damage during transit. PGVCL will refuse to take delivery of turned opened or damaged box / boxes.

10) Purchase Proof of Raw Material:

Party has to provide proof of purchase of Raw Materials as when as material is purchased for PGVCL.

11) Replacement:

If due to any reason, material is rejected, replacement is to be made within 7 days time from the date of receipt of letter/intimation otherwise penalty clause will be applied.

Signature of Tenderer:		Company's Round Seal:
Date:	Place:	

Sample of Single Money Receipt

પશ્ચિમ ગુજરાત વીજ કંપની લી. P J રસીદ નં. : [REDACTED]

આહક નંબર : [REDACTED] તારીખ : [REDACTED]

રકમ મળી રૂ.	પૈસા
[REDACTED]	[REDACTED]

આહકનું નામ રૂ. (શબ્દમાં) : [REDACTED]

માહે [REDACTED] ના બીલ પેટે મળ્યા છે.

* ચેક / ડી.ડી. નંબર અને તારીખ : [REDACTED]

ભરણાનો પ્રકાર : [REDACTED]

(ચેકના નાણાં વસુલાતને આધીન) પ.ગુ.વી.કં.લી. વતી [REDACTED]

પશ્ચિમ ગુજરાત વીજ કંપની લી. P J રસીદ નં. : [REDACTED]

આહક નંબર : [REDACTED] તારીખ : [REDACTED]

રકમ મળી રૂ.	પૈસા
[REDACTED]	[REDACTED]

આહકનું નામ રૂ. (શબ્દમાં) : [REDACTED]

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આહક નંબર : [REDACTED] તારીખ : [REDACTED]

રકમ મળી રૂ.	પૈસા
[REDACTED]	[REDACTED]

આહકનું નામ રૂ. (શબ્દમાં) : [REDACTED]

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આહક નંબર : [REDACTED] તારીખ : [REDACTED]

રકમ મળી રૂ.	પૈસા
[REDACTED]	[REDACTED]

આહકનું નામ રૂ. (શબ્દમાં) : [REDACTED]

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Signature of Tenderer:		Place:	Company's Round Seal:
Date:			