

A. Documents for Residential and Commercial connection

1) Legal possession of the premise

1a) Documents for Legal possession of the premise if applicant is owner (any one of the following)

- i. City Survey / Property Card for Urban area OR Akarni Patrak for Rural area
- ii. Registered Sale deed/ Conveyance Deed along with Copy of Index
- iii. Allotment / Possession letter of GIDC in case of GIDC Plot
- iv. 7/12, 8A & 6- Hakkpatrak Uttara of Land having name of requisite applicant.

1b) Documents for Legal possession of the premise if applicant is tenant

If the applicant is the tenant of the premise, where the connection is demanded, then in addition to the document mentioned in 1a, any of the following document is to be obtained

- i. Rent Agreement or Lease agreement (minimum period of Two years) along with Owner's NOC

1c) Documents required for Legal possession of the premise for Other Cases.

- i. If the applicant is neither the owner of the land nor tenant then along with proof of legal possession, the copy of 7/12 Utara of the land and written consent from the land Owner / all Co-owners to be obtained on Rs 100 stamp paper duly notarized.

In addition to the above,

If the applicant is Company

- a. Copy of Articles and Memorandum of Association along with list of Directors with residential address and DIN No. **AND**
- b. Certified Copy of Power of Attorney Or Board Resolution for Authority to the person executing the papers/agreement along with his attested specimen signature.

If the applicant is firm

- a. Copy of Partnership Deed and registration certificate thereof (if applicable) and list of partners with residential address **AND**
- b. Power of Attorney on Rs. 100 Stamp papers duly notarized for authority to the person executing the papers/agreement along with his attested specimen signature.

If the applicant is Proprietary firm

- a. Copy of registration of firm, Registration under Shop & Establishment Act **AND**
- b. Name and Residential Address of the Proprietor

If the applicant is Trust

- a. Certified copy of Trust deed **AND**
- b. Certified copy of Registration

If the property is situated in Registered Co.Operative Society, Non Trading Association then

possession / allotment letter / share certificate of the said society / Association.

- ii. In case of Hutment (Zupadpatii) connection under Noramal Development scheme, the consumer / resident of Zupadpatti has to execute agreement on Rs 100 stamp paper and provide NOC from Local Authority. However, in case of Municipality area, NOC from Municipality is not required but tax receipt of Municipal Tax of Municipality in the name of applicant
- iii. If the three phase commercial connection is demanded in Agriculture Land, then NA permission is required except connection demanded for purpose such as Poultry farm, Stable / Cattle farm, Mobile tower, Nursery, Floor mill, Vetenary dispensary, Mango ripening centre, Jaggery production. However, release of three phase connection in Ag. Land is subject to technical feasibility of exisiting distribution network. Moreover,if at the time of registration, NA Permission is not available, the registration shall be done by taking the proof of registration of application for getting NA permission along with Undertaking on Rs 100 stamp paper to submit the NA permission within 6 months, failing which the connection shall be liable for disconnection.

2) Photo Identity proof (any one of the following)

- i. Electrol Identity Card
- ii. Passport
- iii. Driving License
- iv. Adhar Card
- v. Photo Identity Card Issued by Any Govt. Agency
- vi. Pan Card

B. Documents required for LT & HT Industrial Connection

1. Identity proof of applicant (with authorisation letter in case of firm / company.
2. Proof of ownership / occupancy of the premises as per lay out plan.